



## Visitor Code of Conduct

When participating in contact visits, visitors and prisoners need to maintain an acceptable standard of behaviour. This ensures that everyone can enjoy the privilege of contact visits. The following rules apply to all visits:

- Visit staff will allocate an area of the visits facility for each prisoner and their visitors
- Movement by visitors around the defined visits facility must be kept to a minimum
- Visit staff will determine the allocation of any provided tables and chairs. Visits tables and chairs are not to be moved
- Prisoners and visitors may sit on any chair at their allocated table
- A greeting and goodbye embrace and kiss are acceptable. Prisoners and visitors may hold hands during the course of the visit
- Other physical contact such as prolonged or frequent touching and kissing which is deemed to be inappropriate by prison staff will not be permitted and may result in termination of the visit
- Lewd, inappropriate or offensive behaviour will result in the termination of the visit
- Abusive language or behaviour will result in the termination of the visit
- Except where the superintendent directs otherwise, children may sit on the visitor's or prisoner's lap
- Children are to be under the control of an accompanying adult visitor at all times
- Visitors are to comply with the requirements of Appendix 6 – Dress Standards
- Smoking is not permitted
- No documents are to be signed during visits without appropriate prison approval
- No articles of any description, unless approved by prior arrangement, are to be passed between prisoners and visitors
- Where facilities are provided, only prisoners are allowed to obtain hot or cold drinks for themselves or their visitors
- All non-consumed food items are to be removed from the visits facility by the visitor
- At the completion of the visit, prisoners are to clean their respective tables or allocated area and put away any toys and books used by their children
- Failure to comply with any of the above may result in the termination of the visit, loss of contact visits or refusal of entry to the prison.

## Approved

Appendix 5 – Visitor Code of Conduct is approved by the Commissioner as stipulated in Adult Custodial Rule 7 – Communications – Visits and may be varied with the approval of the Commissioner, as required.

Commissioner:



Date:

**28 October 2013**

## Amendment history

Version		Approved	Effective date
1	First published	6 January 2005	6 January 2005
2	Amended		18 December 2009
3	Amended	28 October 2013	20 December 2013