Definitions

In this rule relevant director means:

- Assistant Commissioner Custodial Operations- For the purpose of this rule the “relevant director” for all public prisons as well as any associated work camps.

- The Director Contracted Services – For the purpose of this rule, the “relevant director” for Acacia Prison.

- A reference in this rule to the “Designated Superintendent” is to be read as including a reference to the Director, Acacia Prison.

- A reference in this rule to an “officer” is to be read as including a reference to a contract worker authorised by the chief executive officer under section 15I of the Prisons Act 1981.

Policy

1. If a friend, relation or associate of an officer is imprisoned then that officer must, as soon as that officer becomes aware of the imprisonment, inform the Designated Superintendent of the name of the prisoner and the nature of the friendship, relationship or association.

2. An officer must not communicate with or attempt to communicate with a prisoner referred to in paragraph 1, except in connection with the discharge of the officer’s duties or with the prior written approval of the Designated Superintendent.

3. An officer must not commence or maintain a relationship or association with a prisoner, or ex-prisoner, except in connection with the discharge of the officer’s duties or with the prior written approval of the Designated Superintendent.

4. Officers must not associate with ex-prisoners outside of working hours without good and sufficient cause.
5. If the friendship, relationship or association referred to in 1-4 above involve a prisoner (or an ex-prisoner) and a Designated Superintendent then the following provisions apply:

5.1 The notification requirement in 1 above is to be made by the Designated Superintendent to the relevant Director.

5.2 The written approval in 2 and 3 above may only be given to the Designated Superintendent by the relevant Director.

5.3 The direction in 4 above also applies to a Designated Superintendent but with the additional requirement that any such association is to be reported to the relevant Director.

6. **Approved**

Rule made pursuant to s 35 of the *Prisons Act 1981* by the Chief Executive Officer of the Department of Corrective Services with the approval of the Minister.

Commissioner:

Minister:

Date: 13 December 2002